



# Preston

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## PRIMARY

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ABN 93 630 287 422

29 October 2021

Dear Parent/Guardian,

Preston Primary School is looking forward to another great year of teaching and learning and would like to advise you of Preston Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to *strengthen our English and Maths programs, build our Arts program, increase special curriculum experiences and enhance digital learning opportunities.*

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

**Janet Paterson**  
Principal

**Emily Potter**  
School Council President



## Educational items for students to own

We recommend that parents purchase Book List items from WINC (*or your chosen supplier*) for your child to individually own and use. Follow the link to find the list of items that the School recommends you purchase from WINC.

<https://www.wincschools.com.au/VIC/Preston/Preston-Primary-School>

**Access Key:** 6UT4Q

- Please take note of the line sizing and type and book sizes for your child's grade level.

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<ul style="list-style-type: none"> <li>• <b>Consumable items for Classroom, Art, Italian, Music programs (P-3), Drama (4,5,6)</b> Includes craft paper, paints, cardboard</li> </ul>	\$95
<ul style="list-style-type: none"> <li>• <b>On Line Learning Subscriptions</b>, including Mathletics, PM Reading eCollections, Story Book Online, Sunshine OnLine, Maths 300, Essential Assessment, Music Curriculum Pack (P-3), eSMART Digital Subscriptions (4-6)</li> </ul>	\$55
<b>Total Amount</b>	<b>\$150</b>

## Extra-Curricular Items and Activities (Camps, Incursions and Excursions)

Preston Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a **user-pays** basis.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
Optional Items (incursions and excursions) costed individually throughout the year and advised via Compass at the time of the event.  <b>Please note</b> that each grade level will distribute the estimated costs for incursions and excursions at the beginning of the School Year	As per activity to be charged in 2022
<b>Total Extra-curricular Items and Activities – Grades Prep to 3</b>	Estimating \$125
<b>Total Extra-curricular Items and Activities – Grades 4, 5 and 6 (includes camps)</b>	Estimating \$250 (Gr4); \$475 (Gr5); \$800 (Gr6)

## Financial Support for Families

Preston Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- As with all government schools Preston PS must comply with the DET Parent Payments Policy and have a Hardship Policy, which is aimed at assisting families who are experiencing financial difficulties. Each of these documents can be accessed on our school website.

[https://www.preston-ps.vic.edu.au/uploaded\\_files/media/parentpaymentsonepageoverview.pdf](https://www.preston-ps.vic.edu.au/uploaded_files/media/parentpaymentsonepageoverview.pdf)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Ph: 9470 1167 | Email: [preston.ps@education.vic.gov.au](mailto:preston.ps@education.vic.gov.au)

## Total

<b>Category</b>	<b>Amount</b>
Curriculum Contributions	\$150
Extra-Curricular Items and Activities (Excursions, Incursions, Camps, Sport)	\$ To be advised in 2022



## Payment methods

Recommended payment method for **Curriculum Consumables** is via the School's authorised supplier WINC. WINC offers different payment platforms including PayPal.

All payments for **Extra-Curricular Items (camps, incursions and excursions, interschool sport)** are to be made on Compass throughout the year, at the time of the event. CSEF can also be selected within Compass.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Contact the Principal or Assistant Principal at any time to make alternative arrangements. All conversations will be strictly confidential. The Refunds Policy can be found on our school website:

[https://www.preston-ps.vic.edu.au/uploaded\\_files/media/refund\\_policy.pdf](https://www.preston-ps.vic.edu.au/uploaded_files/media/refund_policy.pdf)

For further information on the Department's Parent Payment Policy please see the **one page overview** on the next page.



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

<b>Curriculum Contributions</b>	<b>Other Contributions</b>	<b>Extra-Curricular Items and Activities</b>
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.